

**JOHNSON CREEK SCHOOL DISTRICT**  
**Policy Committee Meeting Minutes**  
**Thursday, February 25, 2021**  
**District Board Room**  
**5:30 p.m.**

Committee Chair Ken Johnson called the meeting to order.

Committee Members Present: Ken Johnson, June Kolaske, Janelle Kwarciany, and Rick Wensch

Also Present: Superintendent Michael Garvey

Dr. Garvey verified that the meeting was properly posted pursuant to § 19.84(1) Wis. Statutes.

Motion by Wensch/Kwarciany to adopt the agenda as posted. Motion Carried.

The Committee spent time reviewing the Legal opinion from WASB Attorney Bob Butler concerning proposed changes to section 3.22 of the Employee Handbook which addresses Nepotism.

Motion by Wensch/Johnson to maintain the current language in the handbook based upon both Attorney Butler and Attorney Steen's recommendations.

Roll Call vote: Johnson (Y), Kolaske (N), Kwarciany (Y), and Wensch (Y).

Yes – 3                      No – 1                      Motion Carried

The Committee set guidelines for the Policy Review:

- Will set aside 1 ½ hours of each agenda.
- Will meet monthly for policy review.
- When more information is needed on revisions, the policy will be referred to the appropriate person or committee and the Committee will consider revisions at a future meeting.

The Committee set the goal to complete the full policy review by fall.

The Committee reviewed the following policies and recommended no changes:

110 – Educational Philosophy

111 – Vision

112 – Mission

- 120 – School District Legal Status
- 130 – School Board Legal Status
- 131 – School Board Elections
- 132 – Member Resignation/Removal from Office
- 141 – Board Officers
- 151 – Policy Development
  - 151.1 – Policy Adoption/Revision/Deletion
  - 151.3 – Administration in Policy Absence
  - 151.4 – Board Review of Administrative Rules
  - 151.5 – Suspension of Policies
- 152 – Goal Setting
- 155 – School Records Retention Schedule
- 161 – School Board Member Authority and Ethics
- 163 – Board Member Development Opportunities
  - 165.1 – Board Member Conflicts of Interest
- 171.1 – Public Notification of Board Meetings
- 171.2 – Setting the Agenda
- 171.3 – Virtual Board Meetings in Emergency Situations

NOTE: Dr. Garvey will find samples of policies allowing remote meeting attendance by individual Board members.

The Committee made clerical changes to:

- 133 – Filling Board Vacancies – corrected typographical errors
- 181 – Rules of Order – corrected typographical errors

The Committee recommended revisions to the following policies:

150 – School Board Powers and Duties

Replace #8 with the following language – Calculate the total base wage increase for collective bargaining if a bargaining unit is certified (consistent with state statues).

185.1 – Responsibilities of Board Committees and Appointments

Personnel

A6. Replace “arbitration” with “independent hearing officer”

A7(b) Add: (if a certified bargaining units is in place)

8 remove this duty

Finance

Add #12 Review proposed transportation contracts

Policy

1. Change 3 years to 5 years

The Policy Committee will meet at 5:30 p.m. on March 25, 2021.

Motion by Kwarcianny/Wrench to adjourn. Motion Carried.

Respectfully submitted,

Michael P. Garvey, Ph.D.  
Superintendent